

March 20, 2020

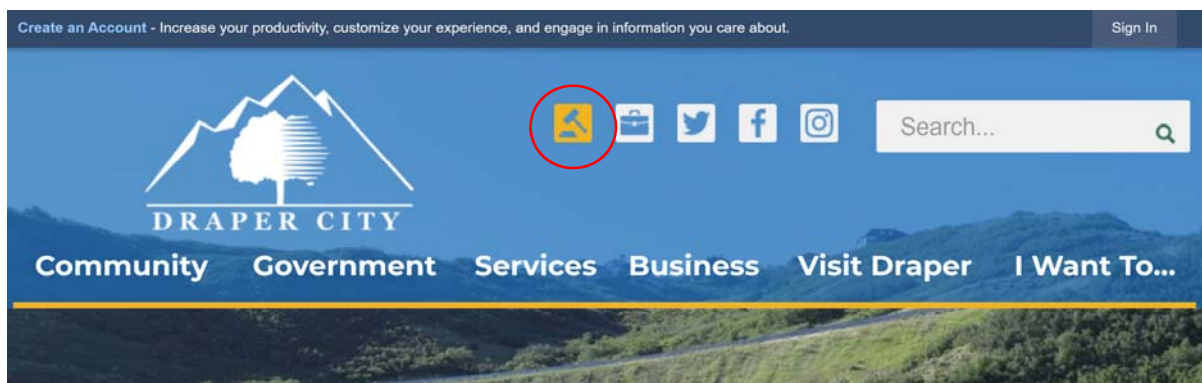
RE: Draper City Local Business – Temporary Signage

Dear Local Business Owner,

Your business's continued success during this unprecedented time is of upmost important to us. To assist in drawing customers to your location we will be waiving Temporary Signage fees for all applying businesses from March 20, 2020 to September 19, 2020.

Additionally the City Council adopted an Ordinance to allow Draper City businesses to obtain a temporary sign permit for banner signs without any time limits. This Ordinance is in place for either 6 months or until rescinded by the City Council.

This Ordinance only applies to sections 9-26-080 (D)(3) AND (D)(4) of the Draper City Municipal Code. All other provisions of the code remain in effect. For further Municipal Code details please visit our website at <https://www.draper.ut.us/> and click on the gavel.



If you have any questions please contact planning@draper.ut.us.

Sincerely,

Draper City

TEMPORARY SIGN PERMIT APPLICATION

Community Development Department
 1020 East Pioneer Road, Draper, UT 84020
 (801) 576-6399 – Fax (801) 576-6526
www.draper.ut.us
planning@draper.ut.us

Notice: If a sign is installed prior to the sign permit being issued; the sign will be removed. After the permit is issued, the sign will be inspected. It is the applicant’s responsibility to bring the sign into full compliance if the sign does not meet approved plan.

A separate permit application is required for every sign.

Sign Information

Date of Submission:

Project/Business Name: Issued or applied for a
 Draper Business License

Project Address:

Date of Installation:

Applicant:

Property Owner(s):

Address:

Address:

City: State: Zip:

City: State: Zip:

Phone:

Phone:

Email:

Email:

Contact Person:

General/Electrical Contractor/Sign Installer:

Address:

Address:

City: State: Zip:

City: State: Zip:

Office Phone: Cell:

Office Phone: Cell:

Email: Email:

Contractor License #:

**The application you are submitting will become a public record pursuant to the provisions of the Utah State Government Records Access and Management Act (GRAMA). You are asked to furnish the information on this form for the purpose of identification and to expedite the processing of your request. This information will be used only so far as necessary for completing the transaction. If you decide not to supply the requested information, you should be aware that your application may take a longer time or may be impossible to complete. If you are an “at-risk government employee” as defined in Utah Code Ann. § 63-2-302.5, please inform the city employee accepting this information. Draper City does not currently share your private, controlled or protected information with any other person or government entity.*

For Office Use Only

Date Received	Received By	Permit Number	Fee
			<u>\$0</u>

FEES

STAYING IN Business Sign – FEE WAIVED

32 square foot maximum size

Height of Sign: _____

Length of Sign: _____

Depth/Width of Sign: _____

Banner Permit – FEE WAIVED

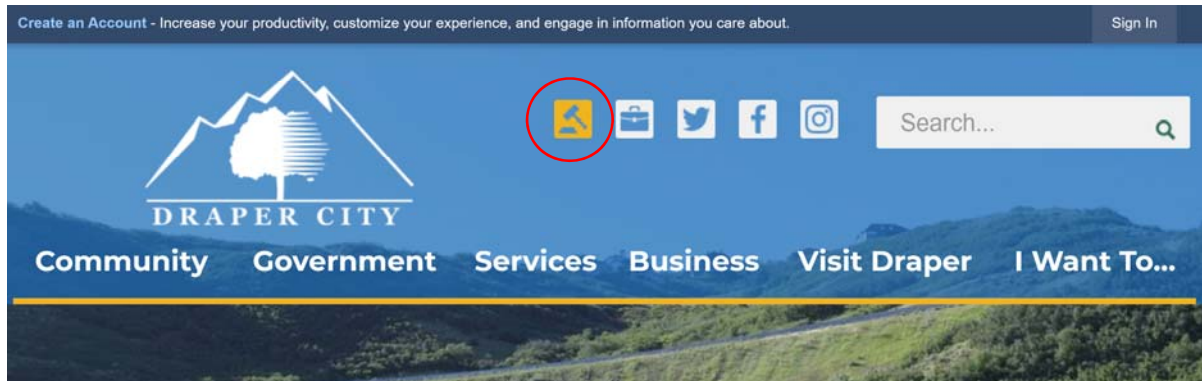
32 square foot maximum size

CHECKLIST

- _____ Completed Application Form
- _____ Verification of a Draper City Business License
- _____ Submit a site plan drawing showing the dimension of the banner and location of where it will be placed.
- _____ Statement related to the length of time for display.
- _____ Letter of permission from Property Owner allowing placement of the banner.

DRAPER CITY MUNICIPAL CODE

Below are some of the general requirements of Draper City's Municipal Code regarding Temporary signage. The temporary suspension that applies to 9-26-080 (D)(3) AND (D)(4) are shown in **red**. Additional detail can be found at <https://www.draper.ut.us/> and click on the gavel.



Any questions please contact Draper City Planning at planning@draper.ut.us

9-26-080: TEMPORARY SIGNAGE:

Temporary signage outlined in this section are allowed subject to the filing of an application for and issuance of a temporary signage permit, unless expressly exempted in this section.

- A. General Requirements: The following shall apply to all temporary signage as outlined herein:
1. Such signs shall not be illuminated unless by way of permanently installed indirect lighting sources.
 2. Such signs shall not be placed in any public or private right of way, park strips, medians, or roundabouts.
 3. Such signs shall not be placed so as to create a traffic hazard in a clear view area.
 4. Such signs shall require application for an issuance of a temporary sign permit prior to installing or erecting a temporary sign, unless expressly exempted in this section.
 5. All temporary signage must be set back beyond the farthest most part of the permanent ground mounted signage on the same property that fronts the same property line.
 6. Businesses utilizing electronic message centers as provided within this chapter shall not be allowed the use of temporary signage as outlined within this section. (Ord. 1098, 8-8-2015)
- D. Banners: Banners may be used subject to the following provisions:
1. Such signs may be used in all nonresidential zones and the RM1 and RM2 residential zones.
 2. Such signs shall be allowable for the following holiday periods without a permit:

Presidents Day and Valentine's Day	February for 5 days including the holiday
Easter	March or April for 5 days including the holiday
Memorial Day	May for 5 days including the holiday
July 4	5 days including the holiday
July 24	5 days including the holiday
Labor Day	September for 5 days including the holiday
Thanksgiving	November for 7 days including the holiday
Holiday season	For 23 days starting December 10 and ending January 2

~~3. Such signs shall be allowable for an additional four (4) occurrences per calendar year up to fourteen (14) days per occurrence. Occurrences may run consecutively, upon issuance of a temporary sign permit for such, but shall be considered independent occurrences.~~

~~4. Businesses which have received a new business license shall be allowed a banner sign for thirty (30) days during a grand opening upon issuance of a temporary sign permit. This permit shall not count as an occurrence.~~

5. One (1) banner per street frontage may be a maximum of thirty two (32) square feet.
6. Such signs must be securely attached to a structure, fence, or to ground posts. When mounted to the ground, banners may be not higher than forty eight inches (48") from the ground to the top of the sign and must have a stabilizing crossbar between the ground posts at the top of the sign.
7. Such signs shall not be located within any public or private right-of-way, park strips, medians, or roundabouts.
8. Such signs shall not be placed where they obstruct the view of any sign identified in subsection 9-26-100A of this chapter.
9. Banners may be two (2) faced but may not be split faced as identified in subsection 9-26-060H2 of this chapter.
10. Permission for the placement of such signs from property owners shall be required as a part of an application for a temporary signage permit. (Ord. 963, 2-15-2011)

9-26-100: SIGNS NOT REQUIRING A PERMIT:

C. Nonresidential Zones: In nonresidential zones:

1. Window signs when:
 - a. The total area of such signs does not exceed twenty five percent (25%) of the total window area;

- b. The windows in which the signs are placed are on the ground floor level of the building or business unit; and
 - c. One exposed neon sign not exceeding four (4) square feet in area shall be allowed per street frontage as a part of allowed window signage.
2. Two (2) A-frame signs when:
- a. Not taller than three feet (3') high;
 - b. Not wider three feet (3');
 - c. Displayed during hours of operation for any licensed business;
 - d. Not be placed within any right of way unless the building is located less than five feet (5') from the right of way property line in which case A-frame signs may be placed within the park strip area;
 - e. Not located on or over any sidewalk or pedestrian walkway or to obstruct the view of vehicular traffic approaching, at, or leaving any intersection or access/egress for any parking area; and
 - f. Not illuminated.
3. A single portable sign, not to exceed two feet (2') in vertical dimension and two feet (2') in horizontal dimension, on private property, subject to the following:
- a. Such signs shall be set back a minimum of ten feet (10') from any right of way property line;
 - b. Such signs shall not be located within the parking area of any nonresidential property or within any clear vision area;
 - c. Such signs shall not rest upon or be attached to any other signage, utility pole or device, or sign identified by subsection A of this section;
 - d. Such signs shall not be located within or obstruct any public or private sidewalk or other pedestrian walkway; and
 - e. Such signs shall be located:
 - (1) On the property containing the enterprise for which the sign represents; or
 - (2) In the case of a multi-tenant property, within one hundred feet (100') of the enterprise for which the sign represents.
4. Vehicle signs when set back from a minimum of fifty feet (50') from any public or private right of way, park strips, medians, or roundabouts.