

*Approved March 10, 2020*

**MINUTES OF THE DRAPER CITY COUNCIL RETREAT HELD ON FEBRUARY 28-29, 2020, IN THE MEETING PLACE CONFERENCE ROOM, HYATT PLACE 1819 SOUTH 120 EAST, ST. GEORGE, UTAH**

PRESENT: Mayor Troy K. Walker, and Councilmembers Mike Green, Tasha Lowery, Fred Lowry, Cal Roberts, and Marsha Vawdrey

STAFF PRESENT: David Dobbins, City Manager; Russ Fox, Assistant City Manager; Laura Oscarson, City Recorder

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Mayor and City Council toured Thunder Junction All Abilities park at 1851 South Dixie Drive, St. George Utah from 2:00 p.m. to 3:00 p.m. on Friday, February 28, 2020.

**February 28, 2020, at 3:30 p.m.**

**1.0 Review of City projects and issues**

1.1 Mayor Walker welcomed everyone to the meeting.

1.2 David Dobbins, City Manager, explained he received discussion items from each of the Councilmembers. Those are as follows:

1. Staff Reports for every item on the agenda.
  - a. Council discussed the advisability of staff recommendations on Legislative actions and whether the staff could present the pros and cons of the actions before the council. Council appreciated the information received from the city staff. Council would like the current system to continue.
2. City information and communication plans.
  - a. Interviews for the Communications Director will start in the first week of March. This position will help with the goal of better communication with residents.
  - b. Councilmember Green suggested making 30 – 60-second videos to help explain to residents how things are done. Examples he gave were Land Use, and what the Council can and can't do. Utah League of Cities and Towns Handbook could be a resource.

The Council agreed this would be a good idea.

- c. Emergency Communication Plan would be another task for the Communication's Director. The City will release information as soon as possible to the residents. Reverse 911 was discussed, Council felt this could be another idea for a video to educate how residents can sign up for it.

- d. Staff/Council communications were discussed. Mr. Dobbins felt that the communication model was working well and that the staff understood the process. If a councilmember had a concern, he or she could send the concern to Mr. Dobbins or call the department head and ask a question.
  - e. Community Development software was discussed. Mr. Dobbins explained that the City would like to better use the data it has. Mr. Fox explained the software used by Community Development wasn't working as was expected. Staff training has helped, but the City needs to decide soon whether the program is the best fit for the needs of the City.
3. Cemetery  
Council would like to explore options for a second cemetery with the understanding that this would mean looking at whether it is financially feasible and if the City was responsible for providing another cemetery for its residents. Several sites were discussed.
4. Transit-Oriented Development and the Town Center Zone.  
The Council discussed how they would like to see the TC Zone be developed. Councilmembers agreed that having a Town Center Master Plan would be useful to plan how the area would look in the future. This would include connectivity, commercial use, density, gathering places, restaurants, food trucks, Cultural Arts and how these elements could fit into this plan. Mr. Fox explained that the City has applied for grants to study these areas.
5. Low-income housing overlay  
Councilmember Green stated that low-income housing should be planned and wanted to know if there were areas in the City that would be a good fit for low-income housing. He was interested in areas with moderate-income housing nearby that residents could transition to as their situation improved.
6. Public Safety staffing levels and compensation  
Mr. Dobbins explained that the Police Department was fully staffed and the compensation for the officers was competitive. The Fire Department will need funding to remain competitive in the current market.
7. Basketball Recreation Center  
The council agreed this was not a high priority.
8. Ice skating and Christmas Village  
The council was interested in the cost of having an outdoor ice skating rink and possibly a Christmas Village. Councilmember Vawdrey mentioned that at one time Christmas in the Heart of Draper was held, but was not very successful.
9. Open Space encroachment  
Councilmembers agreed that residents encroaching on Open Space were a problem. They agreed that a policy was needed on how much time the resident would have to

return the property to the city, in its natural state. They also wanted the policy to be enforceable. The Council also agreed, that if this was going to be a hardship for the homeowner, that some leeway could be given on the time frame for compliance.

10. In-fill

Members discussed the requests for flag lots and infill developments. Council agreed that the code needs to be amended for these infill lots. Councilmember Green wondered if there were areas that would be better for in-fill.

*\*\* The meeting recessed for the evening at 7:00 p.m.*

**February 29, 2020, at 10:30 a.m.**

Priorities Discussion - Continued

11. Short term rentals

Mr. Dobbins stated that Draper City does not regulate short term rentals such as Airbnb. Council was interested in what State code said about them and was also concerned if the City did regulate short term rentals, it would take significant staff time. Councilmember Green read state statute and the City has no ability to enforce.

12. Broadband options for residents

Council agreed that if residents wanted to sign up for broadband services such as Utopia, it would not be backed by the City.

13. Draper Days

- a. Rodeo – Mr. Dobbins stated he would like the rodeo to be only 2 days because of the staff time. Councilmember Green would like data on the number of seats sold and the cost to pay staff.
- b. Parade –
  - i. Council would like to know what the City’s liability is if a child was injured while trying to get candy that was thrown during the parade.
  - ii. Council would like to continue prohibiting political candidates from participating in the parade.
- c. Draper City Park –
  - i. The discussion centered around whether political campaigns had a place at Draper Days at all. If not, would this be a violation of Freedom of Speech? There was a discussion about having all candidate booths in one location.
  - ii. Council requested a legal review on the question of whether the City can prohibit groups or individuals from Draper Days.

14. Increase bike-ability of the City

- a. Mr. Dobbins informed the Council about the connectivity of bike trails with Bluffdale, Riverton, Sandy, and Lehi. Lehi is working on mountain bike trails that will connect to Draper. East-west connections are needed.

- b. The Council would like to see designated bike lanes on roads that are east-west and being widened if it makes financial sense.
- 15. Cybersecurity plan and policy for Draper City employees  
Mr. Dobbins assured the Council that City employees are trained about cybersecurity. He gave a recent example of a fraudulent email received by staff that was reported correctly.
- 16. Chamber of Commerce  
The Council discussed the role of both the Draper Chamber of Commerce and the South Valley Chamber of Commerce. Councilmember Roberts reported on his conversation with Greg Summerhays about how the City could fund its entrance fee into the South Valley Chamber.
- 17. Mr. Dobbins reported on the Parks & Trails 5-Year Plan.  
The council discussed revisiting the park fees and possibly charging fees for entrance to the dog parks to help defray the cost of maintenance.

The meeting adjourned at 12:10 p.m.