



PLAN SUBMISSION REQUIREMENTS - DECKS

THE FOLLOWING ITEMS MUST BE SUBMITTED FOR A COMPLETE PLAN CHECK:

1. Pay \$100.00 application fee. The balance of the permit will be paid at the time the permit is issued. (*A permit fee calculator is available for download online*)
2. Complete permit application form completely. Be sure to include:
 - a) Owner. (*If owner-builder, complete "Owner-Builder" form.*)
 - b) Project address.
 - c) General Contractor's name, address, license number & phone number.
 - d) Current copies of contractor license, business license as required by Utah Division of Occupational & Professional Licensing.
 - e) Sub-contractors' names, license numbers and phone numbers.
3. Submit in electronic PDF format the site plan showing the location of the deck on the property. The site plan must:
 - a) Be drawn to scale.
 - b) Show distances from proposed deck to property lines and adjacent structures.
 - c) Show locations of any easements.
4. Submit in electronic PDF format engineering calculations for decks exceeding any of the following parameters:
 - a) Roof snow load exceeds 70 psf
 - b) Area of deck exceeds 120 ft²
 - c) Height of deck floor above grade exceeds 8 ft.
 - d) Deck projects more than 8 ft from the exterior wall of the house
5. Submit in electronic PDF format the plans. All plans submitted electronically shall be inclusive within one PDF file and not individual pages.

Plans should be drawn to scale and should include a framing plan showing:

 - a) Floor joist size, spacing and lumber type and grade.
 - b) Beam size, type and locations.
 - c) Post size, locations and connections to beams and footings or foundations.
 - d) Footing size, depth, reinforcement and locations.
 - e) Deck connection to house and flashing requirement.
 - f) Stair, landing, handrail details and guardrail connection details and requirements.
 - g) Floor material