



# Draper Parks and Recreation

## Field Rental Policies and Agreements

### **FIELD RENTAL CONTRACT**

Date: _____	044-100 0400 04-1
Total: _____	
Receipt # _____	
Refund date: _____	
Receipt # _____	

1. All Field rentals must be scheduled in person through the Draper City Parks & Recreation Department.
2. Fields must be rented and scheduled a minimum of 10 days in advance of desired rental period.
3. Field rental will not be **officially** scheduled until all fees are **paid in full**.
4. Field rental will not be scheduled until rental agreement has been signed.
5. If rental is over 4 hours, a \$100 security deposit will be required on each rental. Any damage done to the facility including costs of clean up and garbage removal will be subtracted from the security deposit. Deposit may also be retained in the event that the contract is not adhered to.
6. If customer is renting fields for the purpose of holding games, tournaments, or any form of competition besides a single (one) team practice, the customer must provide proof of a minimum of \$1,000,000 liability insurance policy for each rental. List Draper City as certificate holder and additionally insured.
7. Available rental dates will be determined by Draper Parks & Recreation. All city sponsored programs and events take priority over outside agency or private rentals.
8. In the case of inclement weather, Draper Parks & Recreation may cancel rental dates and agreement. No use of fields will be allowed to be played upon that are not in playable condition. Rescheduling may take place or full rental money will be refunded.
9. **A \$10.00 bookkeeping fee will be charged on all cancellations or changes made 45 calendar days prior to reservation date. No refund of reservation fee will be given for cancellations or changes made less than 45 calendar days prior to reservation date.**
10. Draper Parks & Recreation may refuse rental to anyone. Reasons may include but are not limited to: non-payment, abuse of facilities, sportsmanship issues, lack of supervision, disregarding policy, etc.
11. Alcoholic beverages, drugs, and smoking are prohibited at all Draper Parks & Recreation facilities.
12. Daylight hours are defined as 9:00 a.m. to 9:00 p.m. or sunset.
13. All fields with light rentals must end by 10:00 p.m. with lights off by 10:30 p.m.
14. No outside concessions or merchandise will be sold on rental facilities.
15. No private attractions, bounce houses, water slides, dunk tanks, mechanical bulls, etc. are allowed.
16. Field sizes are set and not negotiable. Renter or participants are not allowed to move base distances, pitching rubbers, goal posts, etc. No painting, dragging, mechanical machines, or altering of fields will be allowed.
17. **FEE SCHEDULE:**  
**Draper City Residents: \$15.00 per field, per hour**  
**Non-Draper Residents: \$20.00 per field, per hour**  
**Lights for baseball/softball fields: \$25.00 per hour**  
**Diamond Prep and/or Field painting: \$25 each field (at renter's option and if available by City)**

Name of Renter: \_\_\_\_\_ Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_

Agency with: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Field(s) Renting: \_\_\_\_\_ Date range of rental: \_\_\_\_\_

Days of use within range: \_\_\_\_\_ Times (begin/end) on day(s) rented: \_\_\_\_\_

Total # of Days rented: \_\_\_\_\_ Total # of hours rented: \_\_\_\_\_

Total # of hours rented (Resident) \_\_\_\_\_ X **\$15/hr** = \$ \_\_\_\_\_

Total # of hours rented (Non-Resident) \_\_\_\_\_ X **\$20/hr** = \$ \_\_\_\_\_

Total # of hours of light use: \_\_\_\_\_ X **\$25/hour** = \$ \_\_\_\_\_

Field Prep / Field painting (if available by City): \_\_\_\_\_ X **\$25/field** = \$ \_\_\_\_\_

Refundable Security Deposit (if over 4 hour rental) \_\_\_\_\_ **\$100** = \$ \_\_\_\_\_

**Total rental Fee (due to complete the rental):** \_\_\_\_\_ **\$** \_\_\_\_\_

I have read and agree to all the above (Renter): \_\_\_\_\_ Date: \_\_\_\_\_

Draper City Representative: \_\_\_\_\_ Date: \_\_\_\_\_