

OFF PREMISE LICENSE REQUIREMENTS

To sell beer in original containers that will be consumed off the premises

Application must include:

- Obtain a State issued off-premise beer retailer license.
- Completed application and fee of \$300.00.
- Approved site plan and/or Conditional Use Permit or a copy of applicants' business license.
- Drawing showing proximity to any school, church, public library, playground or park within 300 feet. (issued by Draper City).
- Floor plan of the business showing where beer will be sold, kept and stored.
- Background check on license applicant.
- Any other information required by the City such as the insurance bond for the business. Please ask at the counter when submitting the application.

License application requires City Council approval prior to issuance of license. It is recommended that the applicant be present at the City Council meeting where application for license is to be presented.

ON PREMISE LICENSE REQUIREMENTS

To sell alcohol for on premise consumption

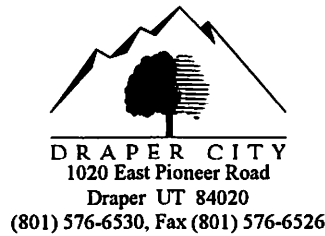
Applications must include:

- Completed application and fee of \$300.00.
- Approved site plan and/or Conditional Use Permit or a copy of the applicant's business license.
- An on-premises banquet license, single event permit, on-premises beer retailer license, or bar establishment license shall not be granted to a business located within six hundred feet (600') of any community location as measured from the nearest patron entrance of the proposed outlet by following the shortest route of ordinary pedestrian travel to the property boundary of the community location or within two hundred (200') of the

proposed outlet measured in a straight line from the nearest patron entrance of the proposed outlet to the nearest property boundary of the community location.

- A beer only restaurant, full-service restaurant, or limited-service restaurant license shall not be granted to any applicant for any location situated within three hundred (300') of any community location as measured from the nearest patron entrance of the proposed restaurant by following the shortest route of ordinary pedestrian travel to the property boundary of the community location or within two hundred feet (200') of the proposed restaurant measured in a straight line from the nearest patron entrance of the proposed restaurant to the nearest property boundary of the community location.
- Floor plan of business including consumption areas and an area indicating where alcohol will be sold, kept and stored.
- A signed consent form permitting any authorized representative of the City unrestricted right to enter the restaurant for inspection purposes.
- A copy of the Evidence of DRAM shop insurance coverage established by the Utah Alcoholic Beverage Control Act of the Utah Code.
- A copy of the cash, corporate or surety bond in the penal amount established by the Utah Alcoholic Beverage Control Act of the Utah Code payable to the Department of Alcoholic Beverage Control.
- A background check on license applicant.

License application requires local consent approval from the City Council prior to issuance of license. It is recommended that the applicant be present at the City Council meeting where application for license is presented.



ALCOHOLIC BEVERAGE LICENSE APPLICATION

Business Name: _____ Telephone: _____
 Business Location: _____ Draper, Utah 84020

Mailing Address: _____ City: _____ State: _____ Zip: _____

Property Owner, if leasing or renting: _____ Telephone: _____
 Property Owner's Address: _____

Business Owner: _____ Telephone: _____
 Home Address: _____ City: _____ State: _____ Zip: _____
 e-mail address: _____

- Type of License: Off Premise Full Service Limited Service On Premise Banquet
 Bar Establishment On premise, Non-Tavern Beer Only Restaurant Manufacturer

- I am applying for Local Consent to obtain a _____ license at the Department of Alcoholic Beverage Control.
 I am not applying for Local Consent.

Date business will begin: _____

I (we) hereby apply for a license to conduct the above described business within Draper City and as such, do hereby acknowledge and fully understand all Ordinances of Draper City that shall apply and agree to fully comply with all such Ordinances, including but not limited to, Business Licensing, Health and Land Use Regulations. I, _____, hereby authorize Draper City to request a background check be completed by the Draper City Police Department or other law enforcement agency in connection with the foregoing application. If my application is for an On Premise Consumption License, I further hereby agree to permit any authorized representative of the Department of Alcoholic Beverage Control, Draper City, Draper Police, or Salt Lake Valley Health Department unrestricted right to enter the business.

The information in this application is governed by Utah State Government Records Access and Management Act (GRAMA). You are required to furnish the information on this form for the purpose of identification and to provide background information to properly assess your application and expedite processing. This information will be used only so far as necessary for evaluating your application. Failure to provide the information may result in the process taking longer or, in some cases, your application may be impossible to process. If you are an "at-risk government employee" as defined in *Utah Code Ann.* § 63-2-302.5, please inform the city employee accepting this application. Draper City does not currently share private, controlled or protected information with any other person or government entity.

Date: _____

Signature of Business Owner or Agent by written authorization

Off premise Consumption <input type="checkbox"/>	_____
On Premise Consumption <input type="checkbox"/>	_____
Total Fee	\$ _____

Approvals: (Office Use Only)	
<input type="checkbox"/>	City Council Approval Date: _____
<input type="checkbox"/>	Fees Received

BACKGROUND CHECKS

**DRAPER CITY MUNICIPAL CODE
SECTION 6-1-040 LICENSE – APPLICATION REQUIREMENTS**

(b) The city may, by resolution, establish a requirement for certain categories of business licenses to provide a background security check with an application. Such a requirement shall only be imposed where the nature of the business justifies the background security check.

RESOLUTION NO. 05-17

**A RESOLUTION OF THE DRAPER CITY COUNCIL AUTHORIZING
CRIMINAL BACKGROUND CHECKS FOR CERTAIN CLASSES AND
CATEGORIES OF BUSINESS LICENSE APPLICATIONS**

WHEREAS, the Draper City Council has recently amended provisions of the Draper City Business License Ordinance, requiring that applicants furnish criminal background checks for certain classes and categories of business license applications; and

WHEREAS, the Draper City Council, after consulting with the City Business License official and the City Chief of Police, has determined that *businesses which function in fiduciary capacities, businesses providing services to or for children and/or the elderly and businesses which, in other communities and under certain circumstances, have served as fronts for criminal activity*, warrant a requirement of a criminal background check prior to the issuance of a business license for the protection of the public health, safety and welfare;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Criminal Background Checks Required. Pursuant to Section 6-1-040(b) of the Draper City Municipal Code, the Draper City Council hereby finds and orders that the following classes or categories of business licenses shall be required to submit criminal background checks prior to the issuance of a business license:

- Any listed in red above
- Burglary and Robbery Alarm Systems
- Dancers and Agents, Entertainment – Professional or Amateur
- Dating Services
- Ground Transportation
- Liquor Licenses (Class A & B Beer)
- Locksmith's
- Massage Parlors
- Pawn Shops, Antique, Secondhand or Scrap metal Dealers
- Private Clubs

- Sexually-Oriented Business, i.e. Escort Service, Adult Video or Book Stores, and Nude Entertainment
- Solicitors
- Taxi Drivers
- Vending Carts/Sidewalk

Section 2. Severability. If any section, part or provision of this Resolution is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts and provisions of this Resolution shall be severable.

OBTAINING A CRIMINAL BACKGROUND CHECK

State of Utah Department of Public Safety
Bureau of Criminal Identification (BCI)
3888 West 5400 South
Salt Lake City, UT 84114
Phone: (801) 965-4445

Hours: 8:00 am - 5:00 pm, Monday through Friday (closed on state holidays)

Fee: \$15.00

Directions: BCI is in a one-story brick building located about one block west of Bangerter Highway on the north side of 5400 South. The driveway to the BCI building is in-between McDonalds and Jiffy Lube.

BCI will provide you with the results of the background check. You are required to include the original results with your business licenses submission documents.



CONSENT TO A BACKGROUND CHECK

I hereby consent to a background security check to be performed by the Bureau of Criminal Identification, 3888 West 5400 South, Salt Lake City UT 84114.

It is my understanding that I will obtain this background check prior to submitting my application for a Business License/Beer License in Draper City and that I will include the background check with my submission documents.

Dated this _____ day of _____, 20_____.

Signature

(Please print name)



LIST OF CONTACTS FOR LICENSING BUSINESSES

<u>Title or Entity</u>	<u>Telephone Number</u>
<u>Draper City:</u>	
Building Department	(801) 576-6520
Business License Official	(801) 576-6530
Code Enforcement	(801) 576-6567
Finance Dept.	(801) 576-6588
Fire Departments:	
Station #5	(801) 571-2321
Station #14	(801) 523-8059
Station #22	(801) 523-5821
Planning & Zoning	(801) 576-6532
<u>Salt Lake County Health Department:</u>	
Food Handler Permits	(385) 468-4100
Food Protection	(385) 468-3845
Sanitation & Safety	(385) 468-3835
Utah County Health Department - General	(801) 851-7000
<u>State of Utah:</u>	
Department of Alcohol Beverage Control	(801) 977-6800
Department of Agriculture (Packaged Goods)	(801) 538-7149
Department of Agriculture (Cottage Program)	(801) 538-7159
Department of Commerce (Name Registration)	(801) 530-4849
Department of Commerce (Occ. Licensing)	(801) 530-6628
Department of Health (Child Care)	(385) 468-4100
Utah State Tax Commission	(801) 297-2200
Internal Revenue Service (Federal Tax I.D. #)	(866) 816-2065