



DRAPER CITY

1020 East Pioneer Road
Draper UT 84020

Instructions for a Temporary Business License
Draper City

- Complete the Temporary Business License Application
- Obtain a Temporary Use Permit from the Planning & Zoning Department.
- Obtain a Temporary Sales Tax # (if applicable) and provide a copy.
- Please review Chapter 6-16 which applies to temporary uses permits. A copy is attached for your reference.
- Please obtain a sign permit pursuant to Chapter 9-26 of the Draper City Municipal Code if required. You may review this ordinance on our website www.draper.ut.us.
- It may be necessary for you to complete a background check. Information is attached.

Fees:

1-5 days; 6-10 days or 11- 90 days:

\$60.00

\$7.00 for each employee @ location

Clean-up fee if required-\$250.00 (refundable)

4 months or more:

\$80.00

\$7.00 for each employee @ location

Clean-up fee if required-\$250.00 (refundable)

Questions: Please call Vivien Pearson (801) 576-6530

Temporary Use Permit Fee - \$50.00. Please call 801-576-6551

Sign Permit Fee -based on type of sign and size allowed. Please call for Information-(801) 576-6551



Temporary Business License Application

All information requested in the application must be completed. Draper City shall not be responsible for delays in processing an incomplete application.

Business Name: _____ Telephone: _____

Business Address: _____ Draper, UT 84020
(Location of Business to be conducted in Draper City)

Mailing Address: _____ City: _____ State: _____ Zip: _____

Business Owner: _____ Telephone: _____

Temporary Sales Tax # (Required): _____ Federal ID #: _____

E-mail Address: _____ Number of Employees at this location: _____

Business is being conducted From: _____ To: _____

Detailed Description of Business:

- This application is subject to approval of all City Departments including Police, Planning & Zoning, Building & Safety, Fire Department and any other applicable agencies.
- Returned checks are subject to a returned check fee in the amount of \$25.00.

NOTE: ALL shaved ice stands and food vendors must have a license from the Board of Health. These vendors are solely responsible to meet all Board of Health requirements and pass their inspection.

This form is an application for a Temporary Business License. The actual license will be issued only when all inspections have been approved. All information must be accurately completed or the issuance of a license will be delayed. It is a Class "B" Misdemeanor to own or operate a business in Draper City without a current Business License. I/we hereby agree to conduct said business strictly in accordance with the laws and ordinances covering such business, and swear under penalty of law that the information contained herein is true.

Signature of Business Owner or Agent

Date: _____

Fees: (Office Use Only)

Base Fee: _____

Owner/Employee @ \$7/each: _____

Other: _____

Total Fees: _____

Approvals: (Office Use Only)

Fire: _____

Police: _____

Bldg.: _____

P & Z: _____

Other: _____